

Quality Control Representative III

Job Title:

Quality Control Representative III, (QCR)

Job Location:

New Orleans, LA

Job Type:

Full-Time

Salary:

To be negotiated

Benefits and Retirement:

- Medical Insurance
- Dental Insurance
- Vision Insurance

Experience:

- 8+ years of specialized Civil Experience, (Preferred)

Qualifications & Certifications:

- OSHA 30 Certified
- CPR Trained
- CQM Certified
- Excellent verbal or written communication skills
- Ability to work in a self-managed team environment.
- Proficient knowledge of MS Office, including Outlook, Word and Excel.

Education:

- High school or equivalent (Preferred)

Full Job Description:

Radix Group is seeking a professionally experienced candidate for a Quality Control Representative to join our team who possesses entry-level skillsets with a minimum of 8+ years of professional experience in quality control. The chosen candidate must have excellent skillsets in attention to detail and strong communication skills. Additional responsibilities consist of overseeing the overall implementation of quality control plans, coordinating all project testing, inspections and reporting matters directly with the Project Manager. The QC Manager and all workers have the authority to intercede directly and stop work due to any unsafe work practices or site conditions.

Responsibilities and Daily Tasks:

The purpose of the following job duties is to promote methods of executing all project work to be completed in a timely fashion that is conducive to a high-quality product. This is vital to the success of the Project and Project Team.

- Preparation, approval, and implementation of the QC Plan
- Daily inspections documentation of the quality of work being performed, crews, equipment in QCS System
- Produce/Log Daily Reports
- Preparation of submittals and preparation of pay applications for review
- Maintain as-built documents
- Inspection of delivered materials as per Project Specs and Relevant standards
- Coordination with Independent labs for conducting different tests such as soil testing, compressive strength tests according to project specifications.
- Ensure that all materials and construction are in accordance with the requirements for completeness, accuracy, constructability in compliance with the requirement to International Building Code (IBC).
- Communication with Contracting Officer's Representative regarding any discrepancies or problems
- Prepare and participate in weekly progress and QC Meetings
- Prepare, coordinate and facilitate 3 phase meetings (Preparatory, Initial, Follow-up)
- Facilitate daily huddle calls with the Radix QC team and management
- Manpower adequacy checking as per scheduled activities
- Ensure work is carried out all work in a safe manner in accordance with site rules and regulations.
- Carry out quality control checks as defined on quality plans as directed by the Project Manager.
- Witness critical installation activities as defined on the contractor's quality plan.
- Ensure that works are coordinated in an effective manner so that programmed objectives are achieved.
- Construction Administrative Duties:
 - a. Daily Reports
 - b. Daily Work Logs
 - c. Proficient in RMS 3.0 (Resident Management System)

Pre-Requisites:

- A valid QCA Certification from the Army Corps of Engineers
- A valid driver's license

COVID-19 -19 Considerations:

Masks during interviews are preferred.